

**CHILDREN'S  
BENEFIT FUND**

No funds are currently available for the Children's Benefit Fund. If funds become available again, these are the procedures for obtaining them:

Monies from the Children's Benefit Fund are reserved for use by present and former MCI wards.

Reimbursements from the Children's Benefit Fund are restricted to payments for special gifts, enrichment and learning experiences. Some examples of appropriate use of these funds are to provide reimbursement for a computer for a youth entering college, musical instruments, camps or needed sports equipment.

Payments cannot be made prior to a purchase. Requests for reimbursement from the Children's Benefit Fund are made by memorandum submitted to:

Michigan Children's Institute  
Suite 412  
Grand Tower Building  
235 S. Grand Avenue  
Lansing, MI 48909.

This reimbursement memorandum is to include:

- The name, case number, legal status, and current placement of the youth.
- A description of the need and cost.
- Other funding sources requested for payment, such as Youth in Transition Funds, Education Training Voucher or foster care funds.
- Paid receipt for the item(s).
- Identification (name and address) of the person to whom the check is to be made payable and to whom the check should be mailed. If the payment will be mailed to an individual, that person's social security number must be included. If the payment will be made to an agency, that agency's federal identification number must be included.

**Note:** The person to whom the check is made payable must be registered on the vendor payment system. This can be done online at [www.cpexpress.state.mi.us](http://www.cpexpress.state.mi.us) or by phone at 1-888-734-9749.